

## Swilland and Witesham grouped Parish Council

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### MINUTES

#### Finance Committee Meeting Tuesday 10<sup>th</sup> January 2017 at 7.30pm

#### in the School Room at Witesham Baptist Church

1. Chairman welcomed everyone to the meeting. Present: Dr Nicol (Chair), Mr Rush, Mr Lightfoot, Mr Stanley and Clerk.
2. No Councillors' declarations of interest.
3. Minutes of the Finance Committee Meeting of 31st October 2016 were confirmed as a true record.
4. Matters arising not on agenda below.

Clerk reported the following:

- Ipswich Building Society interest not visible yet pending postal address change and passbook return in post.
- As per last meeting resolution, the Petty Cash had been terminated and banked into Barclays.
- All taken allotments were paid up now.

5. Current Year's expenditure against budget including estimated outturn at year end.

Hard copies of the Budget, Expenditure/Income, Cashbook spreadsheet were distributed. Chairman explained the under spend to the satisfaction of the committee. Within the committee it was suggested that a "Clerking Costs" title amendment should be made on the expenditure table to aid understanding and this was agreed. Chairman was happy to proceed with the spreadsheet as was and for the committee to amend as appropriate within the meeting by agreement.

6. To consider draft review of the Parish Council Budget for 2017 – 2018

The following main points were raised and discussed:

- There would be no Council Tax Support Grant for next year.
- Potential grants were included for the Play Area (£3700) and 30 mph sign refurbishment (£2000)

- It was proposed, with Finance Committee agreement, that £5000 from reserves could be used for VAS Speed Indicator Devices, anticipating a decision on this from the full council.

The committee then proceeded to adjust the budget spreadsheet by agreement for next year after debate on grants and funding. The Chairman stated he was happy to present this to full council.

7. 2017/18 Precept – agreeing the proposal we will put to the council at the next meeting.

After scrutinising a letter from SCDC detailing precept funding details and council tax billing, the committee agreed to submit a proposal to full council to set a precept of £12987.20p for 2017/18.

8. Date and time of next Finance Committee meeting if appropriate.

TBA

Meeting closed at 8:50 p.m.



30-10-17