

Swilland and Witnesham grouped Parish Council

Clerk: Mr Steve Barron

Email: swill-witpc@outlook.com Phone: 07719 176917

Dear Councillor,

You are hereby summoned to the Parish Council Meeting of Swilland and Witnesham grouped Parish Council **Witnesham Village Hall on Wednesday 20th March 2024 at 7:30 p.m.**

Clerk

9th March 2024

Parish Council Meeting

Wednesday 20th March 2024 Witnesham Village Hall 7:30 p.m.

AGENDA

1. Chair's Welcome and Introduction
2. To receive apologies from Councillors not attending
3. To receive Councillors Declarations of Interest
4. To approve Minutes from the meeting held on 17th January 2024
5. Questions or comments on Reports from SCClr Elaine Bryce & ESC CClr Dan Clery
6. The current financial situation - Clerk
7. To approve the following payments (including VAT if applicable):

a)	Administration January	£344.84
b)	Administration February	£344.84
c)	Baptist Church Hall Hire donation	£110.00
d)	Annual Grass Cutting	£2541.59
e)	Replacement picnic table play area	£538.13
f)	Mob phone top up	£20.00
g)	Hedge and river bank clearance Hall Lane allotment site	£660.00
8. To Agree Any Parish Council actions as a result of replies to correspondence received from:
 - a Denbury Homes Ltd
 - b Suffolk County Council
 - c East Suffolk Council
9. Councillor issues to be brought to the attention of the Parish Council – Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.**