

Swilland and Witnesham grouped Parish Council

Clerk: Mr Steve Barron

Email: swill-witpc@outlook.com Phone: 07719 176917

Dear Councillor,

You are hereby summoned to the Parish Council Meeting of Swilland and Witnesham grouped Parish Council to be held at Witnesham Village Hall on Wednesday 21st November 2018 at 7:30 p.m.

Clerk

12th November 2018

Parish Council Meeting

Wednesday 21st November 2018 at Witnesham Village Hall 7:30 p.m.

AGENDA

1. Chairman's Welcome
2. The Code of Conduct: To receive Councillors Declarations of Interest
3. To receive apologies from Councillors not attending
4. To approve Minutes from the meeting held on 19th September 2018
5. County Councillor report Mr Vickery
6. District Councillor report Mr Whiting
7. Police Report (Newsletter PC Website) Mr Rush
8. Planning Mr Hindle
9. Highways Mr Everett / Mr Johnson
 - a) Speed Initiatives Update
10. Footpaths Mr Hindle
11. SAVID (Safer Village Driving) Mr Johnson
12. Playing Field Management Committee/Pre-School Mrs Bailey Mr Johnson
13. Play area inspections Mr Stanley / Mrs Bailey
14. Recreation Ground Mr Rush
15. VHMC Mrs Shaw / Mr Johnson
16. Tree Officer Mr Templeman
17. Allotments Mrs Bailey
18. Correspondence - Clerk

- 19.The Data Protection Act 2018 - Update Clerk
20. 2019-20 Draft Budget and Precept Dr Nicol / Clerk
- 21.Finance Update Clerk as RFO
- a. Current Account
 - b. Ipswich Building Society
- Current financial situation Clerk

22.To approve the following payments:

a) Administration September	£185.33
b) Administration October	£231.41
c) SCC Highways Design Fees	£919.97
d) HMRC PAYE Tax Q2	£150.40
e) Printer Ink and Postage	£20.92
f) B1077 Hedge Cut Back	£108.00
g) Annual Grass Cutting	£1474.20
h) Mobile Phone Top Up	£15.00
i) Rec Ground Annual Inspection	£48.00
j) Annual Web Site Hosting	£60.00
k) Daffodil Bulbs	£59.86

23. Matters to be brought to the attention of the Parish Council –

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.