

## **Swiland and Winesham grouped Parish Council**

Clerk: Mrs Sarah-Jayne Bailey, 38 Weyland Road, Winesham, IP6 9ET

### **Parish Council Meeting**

Wednesday 17<sup>th</sup> September 2014 at 7.30pm held at Winesham Village hall

### **MINUTES**

1. Chairman welcomed everyone to the meeting.
2. Apologies received from Mrs Pace and Mr Laughlin.
3. Minutes of PC meeting of 16<sup>th</sup> July 2014 agreed as true record.  
Proposed by Dr Nicol and seconded by Mr Lightfoot
4. Clerk confirmed that a summary of the Governance Document will be given at a later date.
5. Cllr Bellfield unable attend today due to ill health but has been assisting with some highways issues. Agenda item 14.
6. District Cllr Tony Fryatt attended covering Mr Hudson who is unwell. Mr Fryatt confirmed that as from May 2015 Winesham will be part of Fynn Valley ward. He also confirmed that in 2 years SCDC moving from Melton Hill HQ. He also advised that there were grant monies still available for local causes from the Community Enabling Budget.
7. Clerk briefly went through new account layout which is now on an Excel spreadsheet as requested. Clerk will email everyone on the finance committee the new spreadsheet.
8. To approve the following payments
  - a. Clerk's salary July £249.67
  - b. Elmy Landscapes £159.00
  - c. Clerk's salary August £134.85
  - d. SALC Governance Document £12.00
  - e. Elmy Landscapes £132.50
  - f. New handle for Mower £270
  - g. Elmy Landscapes £26.50
  - h. Elmy Landscapes £159

Agreed. Proposed Dr Nicol, seconded Mr Lightfoot

#### 9. Footpaths

Mr Hindle confirmed that requests have been made to county council for various sign replacements and he felt that the grass cutting have been done well this year.

#### 10. Planning

- Mr Lightfoot reported that SCDC have been extremely slow to report final decisions this past year due to workload. It was noted that a recent application at Hill Crest Winesham for a new dwelling which has been refused planning permission was now subject of an appeal.
- The latest access proposals for installing cross country cables serving the EA3 off-shore wind farm have been received and the Parish Council has objected to the use of Strugglers Lane for such access.

We have asked for this to be re considered and to utilise the original construction track instead.

- **Local Development Framework** – Mr Lightfoot had circulated to all Councillors papers and plans setting out those sites for potential development within the village, put forward by landowners in the past. Those selected now form part of the SCDC latest planning consultation to the Parish Council. These sites are referenced with an area/potential housing allocation and form part of the villages Strategic Housing Land Availability Assessment (SHLAA).
- Mr Lightfoot outlined the sites identified by SCDC with potential to meet the housing allocation that SCDC suggests Withesham could achieve as a Key Service Centre [KSC]. Withesham had some years previously been confirmed as a KSC as it had the majority of the facilities to meet these specific criteria, with Swiland remaining in the category of "other village".
- SCDC was suggesting between 10>50 dwellings; the PC 25>30. Mr Lightfoot outlined that these numbers were off set against schemes either approved or built since 2010 and also mentioned Applications thought to be in the pipeline.
- Mr Lightfoot clarified that the Planning Committee had received a presentation for a proposal on site 704b for 6 bungalows with access off Tuddenham Lane. This was not a formal application, but merely an illustration of an intended Application which the planning committee had simply noted.
- Mr Hindle was very concerned about over-development, particularly in the "Bridge" area. He felt that the PC should not support 704a and 704b as development sites as the housing allocation could be met from existing approvals and possibly other more suitable areas elsewhere in the Village.
- Ms Reeve questioned the Key Service Centre category which Mr Rush explained was a criteria which the village met because of its [then] existing facilities and infrastructure and, as such, might enable future improvements and repairs to be given higher priority.
- Mr Lightfoot explained that the next phase of the consultation was an opportunity for a 1:1 meeting with SCDC Planning policy team which he and Mr Rush would be attending on Thursday 25<sup>th</sup> September where there would be an opportunity to clarify the allocation number and site specific issues. Councillors would be briefed following the meeting. SCDC had stated that the outcomes would be subject to public consultation later in the year.
- There were general comments from Parish Councillors concerning poorly designed dwellings being approved in the past and in some cases utilities and drainage were not always properly considered. Mr Rush reminded the meeting that on occasions the Parish has not supported schemes which the district have ended up approving. Our planning committee meetings were public meetings and the committee always tried to address local concerns and point out any relevant issues.
- Mr Rush briefly opened the meeting to the public and there were general concerns raised over the uncertainty the current consultation and planning policy was having on those living close to the SHLAA sites.

Mr Lightfoot had received complaints about a sign erected stating 'no unauthorised vehicles' at the top of Mow Hill. Mr Hindle expressed concern that this was inappropriate and agreed to discuss with the landowner and neighbours to seek clarification and report back to the Parish Council.

11. SALC

Mr Rush attended recent SALC meeting who are pushing Parish Councils to have recruitment campaigns ahead of next year's elections and SALC are going to take up the mantle regarding highways issues and a Quiet Lane's initiative

12. **Insurance** is due for renewal Clerk was asked can get other comparative quotes. Came and Company have offered discounts for 3 year terms but it was agreed that only one year's cover was needed.

13. Mr Rush read out the **Police report**. A new organisation called SAVID have been set up over concerns with safer driving. Police Report also asked that awareness around theft of heating oil and keeping tanks secure be raised. A report of two abandoned cars in Burwash had been received which had been reported to the Police who were investigating along with an apparent abandoned a car on the recreation ground.

A resident attending asked if a different style bus shelter could be considered at Burwash as the existing one did not provide good vision to those waiting or drivers approaching. In addition, it appears there is often quite a bit of rubbish collecting in the existing brick structure, Clerk asked to investigate costs and any grants for a shelter similar to that at Weyland Rd. Mr Lightfoot would like to thank Mrs Dedman for watering the hanging baskets on the bus shelter which she has been undertaking for a very long time.

14. Highways

Mr Rush confirmed that Mr Everett had agreed to take on highways issues. Mr Everett reported that the gully outside Browngates Kennels has been dealt with. Mr Everett also mentioned the fatal accident of 29<sup>th</sup> July on B1078 outside his own property. The Suffolk Police Serious Collision Investigation Team and County Highways had met on site with Mr Everitt and Mr Rush to discuss issues with this particular stretch of road. It was agreed to change the centre white line to a hazard white line and add buff patches and 'slow' markings on the road work should start on 10<sup>th</sup> November and the road will need to be closed. They will also attend to the damaged grass verge at this time. Local residents wished to pursue speeding restrictions however. Mr Everett has contacted the Police and Crime Commissioner who is also District Councillor for Asbocking Tim Passmore and a meeting was held on 4<sup>th</sup> September and major consideration will be given to assessing major A and B roads. Concern has also been raised by a parishioner that High Road Swilland is being used at cut through by motorcyclists travelling at speed.

Correspondence has also been received concerning the blocked drainage culverts on the B1077 just past Bergash Hall entrance. These are blocked and flood the road in heavy rainfall. Mr Everett has been in touch with Highways who have confirmed that culverts on road need to be replaced and funding will be available to do this sometime after Christmas requiring the road to be closed to complete this.

Mr Henley raised the issue of additional chevrons potentially on the grass verge opposite the Nursing Home approaching the Well. Mr Rush confirmed that this had already been raised with Highways as mentioned at the previous PC meeting and Highways had confirmed that they felt chevrons were not necessary at this particular location a view Mr Henley disagrees with.

15.Recreation Ground

Mr Rush confirmed that paperwork is now all in order and that there will be movement on the new recreation area soon.

16.Mr Rush read out an appeal from the Chair of Village Hall Management Committee for funding support for car park re surfacing improvements. It was agreed however that previous monies set aside by Parish Council for lighting and heating repairs should be used before any additional project funding is approved. Mrs Shaw asked to advice VHMC.

17. Playing field

Mr Wilks confirmed that the school are querying whether the poplar trees on the south boundary could be trimmed to allow them to have solar panelling installed at the school. There was a suggestion that these were County Council responsibility anyway and a previous modest reduction had had no ill effect.

Clerk has received paperwork from the school stating that play area equipment inspection has been carried out the recommendations for repairs and replacement were approved. Clerk to progress.

18. Allotments

Mrs Camp reported that allotments look good at present. She has been contacted by Suffolk Wildlife Trust and is meeting a representative at the end of October to discuss ways in which to encourage wildlife to the allotments. Ms Reeve thought this could be beneficial to children of the villages.

19. Tree Officer

Mr Henley reported that he had been made aware that there were three trees in Burwash that needed some attention. A tree surgeon has visited and feels that they could be opened. Mr Henley will obtain a quote and the Clerk needs to ascertain who owns the trees.

20. Communication

Clerk reported that she has attended SALC website training and is now able to full update and integrate the new Swilland and Winesham website. The link will be send to Councillors. Councillors are asked what information they are happy to share on the site and to send photographs in of themselves if they are happy to have these on the site. Also photographs of the villages would be useful. Clerk and Ms Reeve to arrange a communications meeting.

21.Community Group

Mrs Camp reported that upcoming events include 1940s Hanger Dance, Glutfest and the Music Weekend. Mr Henley also confirmed that the village Panto will be the Ghost of Winesham Hall.

22.Correspondence

Quiet Lanes programme already discussed. With regards to speeding this has been noted under highways.

23.AOB

Mr Hindle would like to consider planting Daffodil bulbs in Weyland Road and Burwash and requests funding commitment which was agreed Mr Rush confirmed that he would be attending a Community Asset Ownership Workshop on 2<sup>nd</sup> October.

**The meeting closed at 10pm**

Please note that these minutes will not appear in the 'In Touch' magazine until November 2014